

**TASK LI LLC**  
 1121 N. Broadway Massapequa, N.Y. 11758  
[taskli@yahoo.com](mailto:taskli@yahoo.com)  
[www.taskli.com](http://www.taskli.com)

<b>Student Name</b>	
<b>Date of Birth</b>	
<b>Parent/Guardian Name</b>	
<b>Home Address</b>	
<b>Parent Phone</b>	
<b>Parent Email</b>	
<b>Current Grade</b>	
<b>Current School</b>	
<b>Current needs/concerns</b> <i>(Please include information on any special needs or concerns you would like to share)</i>	

	Elementary (PK-6)	Middle (7-8)	Secondary (9-12)
<b>Monthly Membership</b>	<b>\$259</b>	<b>\$279</b>	<b>\$299</b>
<b>Pay Per Session (Non-member)</b>	<b>\$50</b>	<b>\$60</b>	<b>\$70</b>
<b>Please select your option choice</b>	<b>Monthly Membership</b> _____		<b>Pay Per Session</b> _____

**Code of Conduct**

TASK LI expects all students and parents to be respectful to one another at all times. If any student or parent/guardian has a concern with another individual, please bring it to the attention of TASK staff.

(Initial Here) \_\_\_\_\_

**Structure of Skill Sessions**

Students are encouraged to bring in work from school that they are having a difficult time understanding or may need assistance with. Using materials they are most familiar with will aid in the generalization of skills from the TASK center to school. However, all monthly membership students will have a personalized file at the center with appropriate content for their needs. TASK staff, on an ongoing basis, will select these activities based on their performance and noted area of skill need.

(Initial Here) \_\_\_\_\_

**Skill Sessions Drop-off/ Pick-up**

Students may be dropped off for one skill session daily. All skill sessions are one hour in length. Students should not be dropped off earlier than 5 minutes prior to the start of the session (for occupancy reasons). In order to guarantee your child's seat in the session, you will need to 'sign up for a slot' on Signup Genius. Their website can be reached at [www.signupgenius.com](http://www.signupgenius.com) as well as through their free app. You will also receive an invitation via the email address you provide us. If you do not book a seat, you may call ahead to inquire for an available seat or walk in. If a seat is available, your child may take it. Pick up is immediately following the session ending. TASK LI is not a daycare service and we will be unable to supervise your child after the session ends. If a child is not promptly picked up, within a 10-minute window, a supervision fee of \$25 may be charged to your account.

(Initial Here) \_\_\_\_\_

**No-Show Policy**

I understand that once I have selected a seat and cannot attend it any longer, I must de-select the seat on Signup Genius. If my child is a no-show for a pre-selected seat, I will be charged \$5 per incident (first time waived as a courtesy).

(Initial Here) \_\_\_\_\_

**Payment Agreement**

I understand that TASK LI will auto bill my credit card on file on the first of each month.

- Monthly members will be auto billed the amount indicated above.
- Pay per-session clients will be auto billed at the hourly rate indicated above for however many sessions were attended in the previous month.

A one time, \$25 material fee will be charged on day of registration. Mid-month registrations will be **prorated for the first month.**

(Initial Here) \_\_\_\_\_

**Cancelled Skill Sessions**

If there is no child registered for a given session, TASK LI reserves the right to cancel the session. If TASK LI needs to cancel a session for coverage purposes, notification will be emailed to those registered for slots. TASK LI will make every effort to not cancel sessions.

(Initial Here) \_\_\_\_\_

**Personal Belongings**

I understand that students are responsible for their own personal belongings and TASK LI LLC is not responsible for items that are lost, stolen or damaged.

(Initial Here) \_\_\_\_\_

**Emergency Event**

In the event of an emergency or medical issue, I give permission for TASK LI to seek medical assistance, transportation or services as a result of the emergency condition. If the parent/guardian is not present, reasonable efforts will be made to reach the parent/guardian at the number(s) provided but medical treatment will not be withheld as a result of no contact.

(Initial Here) \_\_\_\_\_

**Photo/Media Release**

I agree for TASK LI to take photo/video of my child, while working at the center, and provide consent for it to be reproduced or duplicated for advertising or media purposes. (Please select your preference before initialing).

Yes

No

(Initial Here) \_\_\_\_\_

**Additional Terms**

TASK LI reserves the right to cancel a student contract at any time if the student or parent demonstrates behaviors that do not align with the TASK LI expectations.

(Initial Here) \_\_\_\_\_

**Results of Non-payment**

TASK LI will auto bill the card on file. If an account number has been changed or cancelled, it is the responsibility of the parent/guardian to update the card information with TASK LI. If your card is unable to be processed, TASK LI will give you two reminders via email and then a \$35 processing fee will be added to your account. If your account goes unpaid for 30 days your account will be closed and if you chose to reopen it, it may be subject to the current monthly rate.

(Initial Here) \_\_\_\_\_

**Payment Information**

<b>Credit Card Number:</b>		<b>Expiration Date:</b>
<b>CVC Code:</b>	<b>Billing Zip Code:</b>	<b>Visa or MasterCard</b>

I am in agreement with the above contract:

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

(FOR OFFICE USE ONLY)

TASK LI REP: \_\_\_\_\_ CONTRACT DATE: \_\_\_\_\_

Additional Notes: